

A meeting of the Central Kingston Intermediate/Secondary School Integration Committee met on Tuesday, May 10, 2016 at 4 pm at QECVI, Kingston, Ontario.

In Attendance: K. Burra, Superintendent of Education
P. Murray, Trustee
A Ross, Trustee
A. McDonald, Principal - QECVI
R. Saunders, Principal - LCVI
K. Smith, Communications Officer
T. Orpin – Integration Coordinator
L. Bark – Chair, QECVI Parent Council
C. Young – QECVI Parent Council
J. Lee – Co-Chair, LCVI Parent Council
J. Riley, Teacher – LCVI
S. Cherry, Teacher– QECVI
J. Ascough, Student – LCVI
M. Brant, Student – LCVI
J. Toner, Student – LCVI
S. Liang, Student - LCVI
S. Amsden, Teacher – QECVI
M. Leake, Teacher - LCVI

Guests: D. Hendry, Sustainable Initiatives Coordinator

Recorder: L. Strange, Records Management Coordinator

Trustee Murray called the meeting to order at 4:10 p.m.

1. Approval of Agenda

MOVED BY: C. Young, that the agenda, as distributed, be approved. Carried.

2. Welcome & Introductions

K. Burra, Superintendent of Education, introduced the members of the Integration Committee:

- KCVI Administration and School Council Representatives
- LCVI Administration and School Council Representatives
- Module Vanier Administration and School Council Representatives
- QECVI Administration and School Council
- Trustee and Senior Staff
- Communications/Integration/Facilities Staff/Other Trustees.
- Teachers and students – QECVI and LCVI

It was noted that KCVI and Vanier and their constituents would not be present at this juncture because this phase of integration is focused on the integration of QECVI students with LCVI.

3. Integration Committee Phases

The consolidation and integration planning required for the Central Kingston Secondary Schools is multifaceted and will require several phases:

- (i) the integration of QECVI students into LCVI and the closure of QECVI;
- (ii) the integration process for QECVI and KCVI in preparing for the New Intermediate Secondary School; and
- (iii) the closure of KCVI.

4. Integration Committee Membership

As outlined in Policy 15, the Integration Committee, at different times, will consist of the following persons: Krishna Burra, Superintendent of Education, the Principals of the four schools (KCVI, LCVI, Module Vanier, and QECVI) impacted by the consolidation plan, the school council chair or designate from each of the four schools, and a Trustee of the board as appointed by the Chair (Trustee Paula Murray).

It should be noted that the Integration Committee has the authority to appoint additional members.

The membership will evolve as necessary due to the phases of the integration process.

5. Transportation Update

D. Hendry, Sustainable Initiatives Coordinator, attended the meeting to provide an update on the LDSB-City of Kingston transportation partnership, which provides free buses passes to students in grade 9-12. The program involves the 7 secondary schools located in the City of Kingston.

Since 2014 trips by high school students increased from 137,578 to 299,924 (an increase of 118%). Staff is projecting that total ridership for all high school students for the 2015/2016 program year will reach nearly 500,000 trips.

D. Hendry shared a map created by Kingston Transit with the committee members, showing the QECVI catchment area routes to LCVI and KCVI.

On May 30, 2016 Transit will be set up from 10am-2pm at QECVI, where current Grade 9,10,11s (next year's Grade 10,11,12s) can get their cards for next school year. Grade 12 students not going to post-secondary will receive a pass good until December 31, 2016.

A Kingston Transit bus has been arranged to pick up Rideau Heights/Simcoe/First Avenue/Frontenac students. Grade 8 students will come to QECVI for their cards and will be taken on a simulated route ride to KCVI.

R. Saunders stated that LCVI would like to include transportation information in a summer mailing for all students.

ACTION: D. Hendry to provide to R. Saunders with transit information.

A request was made to have information about the new Tri- Board busing stops/times for students going to LCVI and KCVI shared at the next Integration meeting.

ACTION: K. Burra to bring new Tri- Board busing stops/times information to the next meeting.

All students who qualify for school bus transportation have been automatically rolled over for their new schools in the fall.

6. Communications Update

K. Smith, LDSB Communications Officer, provided the following update:

- The 2nd transition update for families came out yesterday. It included an overview of the student trips to LCVI, the pen pal program, and information about the Integration Committee, Pathways and Transportation.
- An announcement of the new school administrations for September has been released.
- All information related to the transition process is housed on the QECVI Transition page on the LDSB website.
- The 'Remind' App is now being used to help support the sharing of information by the LDSB. It will allow for information to be pushed out to parents/students through text or email. Participants will have to opt in to be able to use the program. Information about the service will be available on the LDSB website and Facebook page.
- A one-pager on LCVI for QECVI families is in progress, and will include a map of the site.
- A video walk-through of the site will be made available in the near future.

7. Integration Activities

QECVI:

- S. Cherry, Student Support, has been taking small groups of students over to LCVI to see the site. It has been such a positive experience for students that there have been 48 group trips so far.
- QECVI students participated in the recent Focus Program carousel at LCVI.
- QECVI students have had the opportunity to shadow Challenge and AP classes at LCVI.
- Some QECVI students were brought over to see the LCVI performance of The Wiz.

LCVI:

- LCVI staff organized a joint Student Leadership Day to bring together students from QECVI and LCVI. The goals of the event were to develop positive connections between all students interested in student leadership or those having been identified

with leadership potential by school staff. Approximately 50 students from each site participated.

- J. Riley is the process of selecting LINK leaders from both sites for next year's program.
- The school to community student have had several visits to the LCVI site, including lunches, tours of the site, and games in the gym. They have also had the opportunity to shadow students at LCVI, and will be attending the upcoming carnival.
- An event for staff who work with students on the autism spectrum will take place in the near future.
- The LCVI timetable will be developed in the next few weeks. The goal will be to share student timetables at the end of June or early July.

8. Closure of QECVI

An update will be provided at the next meeting.

9. Sub Committee Work

The committee members broke into small groups for discussion and feedback on the following areas:

a) Student Voice

- A focus on collaboration between students for next year
- A review of clubs to be brought over from QECVI
- A review of various pieces of culture to bring to LCVI (to maintain connection)
- Inclusion of QECVI athletics, suggestion of a ribbon on uniforms to represent QECVI
- Work together with QECVI current student council to plan for next year

b) Parent Engagement

- On June 7 a parent BBQ will be held at LCVI. A suggestion was made to include a tour to all the important areas
- Solicit input from parents for the video to be prepared by Communications
- A Focus Program tour in the hall
- Colour-coded maps for easier navigation
- In the fall have a grade nine parent orientation
- Possibly 2 parent council meetings in September
- Suggestion of a parent video and a student video to offer different perspectives

c) Staff Integration

- There have been concerns from both teaching staffs about being able to access courses in their preferred areas for the next school year
- A plan is underway to include QECVI teachers in placement planning for the fall
- Coaching staff are concerned for opportunities for students with weaker skills
- Connecting QECVI kids early on to coaching staff will help make for a smoother transition
- LINK crew: LCVI staff is connecting with QECVI facilitators to be able to include students from both schools

- Review of resources for literacy and numeracy support for all students
- Concerns over having supports in place with larger classrooms
- School rules: how best to approach so kids coming into LCVI know about the expectations as part of the transition, but also flexibility for some circumstances
- Concerns about bringing two cultures together, but common cultures of caring exist in both schools.

10. Dates for further meetings

Tuesday, June 1 – LCVI in the Library

Tuesday, June 21st

If necessary, additional meetings made be set for early July and/or late August.

A request was made for the student portion of the meetings to take place at lunch time.

11. Requests for Items/Information for the next meeting

None at this time.

12. Adjournment

MOVED BY: M. Brant, that the meeting adjourn. Carried.

The meeting adjourned at 6:50 p.m.